

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES #789
June 12, 2014**

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 A.M.

Directors Present: Dale Cox, President; Eric Poulsen, Vice President; Directors: Carl Gustafson; Brian Sheehan; and John Wilcox

Staff Present: Mike Geary, General Manager; Kathryn Obayashi-Bartsch, Secretary to the Board; Pete Bansen, Fire Chief; Aleta Drake, Controller/Network Administrator; Tom Campbell, Finance/Administration Manager; Jesse McGraw, Operations Manager; Brandon Burks, Operations Specialist III; Cindy Herbert, Office Manager; Julie Dickman, Account Clerk II/Human Resource Specialist; Brad Chisholm, Fire Captain; Hans Walde, Engineer Paramedic; Kurt Gooding, Firefighter-Paramedic; Michael Sacci, Firefighter-Paramedic and Thomas Archer, District Counsel.

Others Present: Tom Rinne and Peter VanZant

President Cox asked Cindy Herbert to lead the Pledge of Allegiance.

B. Public Comment/Presentation.

Chief Bansen commended Brad Chisholm and Michael Sacci for coordinating the regional wildland urban interface fire training which included local, state and federal participants. He provided an update on fire conditions which includes a red flag warning of high fire danger through June 13th.

Chief Bansen said on Saturday, June 14th from 7:30 A.M. to 2:00 P.M. is the green waste clean-up day at the District. People may bring green waste and the garbage company will provide green waste dumpsters and staff assistance.

Director Sheehan provided a summary of the items discussed at the May Squaw Valley Municipal Advisory Council meeting. Items discussed were the Faulkner garage project, Liberty Energy power line easement project and Pickleball courts. The July meeting will likely be cancelled.

Director Sheehan also provided an update on the Placer County Local Area Formation Commission he attended on June 11th.

Mr. Geary said the Draft Water Supply Assessment for the proposed *Village at Squaw Valley* Project was originally scheduled to be presented today but additional time was needed to address comments from internal and peer review. It is scheduled to be presented at the June 24th meeting but this is subject to change.

C. Approve Minutes.

C-1 Minutes for May 27, 2014.

Ms. Obayashi-Bartsch said Mr. Archer requested the following revision to page 8, paragraph 2 (additions shown in underline text):

Ed Heneveld asked if new single family customers are also required to find their own water. Mr. Archer said the District has a duty to service existing customers and future customers such as undeveloped single family property owners, subject to availability of supply at the time of the requested connection. The property owner of a larger development or subdivision may be required to find their own water. The District supplies water on a first-come, first-serve basis.

A motion to approve the minutes for May 27, 2014 with revisions was made by Directors Sheehan/Wilcox; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

D. Old & New Business.

D-1 Present Resolution 2014-12 in Appreciation of Aleta Drake.

President Cox presented Resolution 2014-12 in recognition and appreciation of Aleta Drake's service to the Squaw Valley Public Service District and community of Olympic Valley in her career of over 28 years.

Public Comment – none

The motion to adopt Resolution 2014-12, in appreciation of Aleta Drake was unanimous; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

D-2 California Department of Forestry and Fire Protection Agreement for Dispatch Service.

The Board rescinded Resolution 2013-07 and approved Resolution 2014-13 approving a three-year fire dispatch service agreement for an estimated total of \$94,749. The cost for the current fiscal year (2014-15) will not exceed \$30,055.

Chief Bansen provided a review of the item.

Public Comment – none

Directors Gustafson/Poulsen made a motion to adopt Resolution 2014-13; vote was unanimous.

Cox-yes
Poulsen-yes
Gustafson-yes
Sheehan-yes
Wilcox-yes

D-3 Website Update Project – Contract with Jennifer Harrison.

The Board reviewed the item, accepted public comment and authorized staff to execute an agreement with J. Harrison for the website design update project for an amount not to exceed \$9,845.00

Mr. Geary provided a review of the item.

Public Comment – none

Directors Wilcox/Sheehan made a motion authorizing staff to execute the agreement with J. Harrison for the website design update project; vote was unanimous.

Cox-yes
Poulsen-yes
Gustafson-yes
Sheehan-yes
Wilcox-yes

D-4 Sewer Hydraulic Model Project – Contract with Farr West Engineering.

Director Poulsen left the room due to a conflict of interest from an ownership interest. He did not listen to the discussion through a one way audio feed.

The Board reviewed the item, accepted public comment and authorized staff to execute the agreement with Farr West Engineering for sewer hydraulic modelling for the *Village at Squaw Valley* Project for an amount not to exceed \$15,900.

Mr. Geary provided a review of the item. This expense will be reimbursed by Squaw Valley Real Estate (SVRE).

Public Comment –

Tom Rinne of Tahoe Truckee Sanitation Agency said their sewer modeling is in the review process.

Directors Wilcox/Sheehan made a motion authorizing staff to execute the agreement with Farr West Engineering for sewer hydraulic modelling for the *Village at Squaw Valley* Project; vote was unanimous with exception of Director Poulsen who was absent.

Cox-yes
Poulsen-absent
Gustafson-yes
Sheehan-yes
Wilcox-yes

E. Closed Session – Performance Evaluation – General Manager.

Director Poulsen returned to the meeting room. Before closed session, Mr. Geary provided an update on a water leak that began on Friday, June 6th. The leak and the condition of the pipe was discussed.

Director Wilcox/Sheehan made a motion to meet in closed session; vote was unanimous.

Cox-yes

Gustafson-yes

Poulsen-yes

Sheehan-yes

Wilcox-yes

The Board met in Closed Session pursuant to Government Code 54957 et al regarding the General Manager's annual performance evaluation.

Directors Wilcox/Sheehan made a motion to return the meeting to open session; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

Mr. Archer said no reportable decisions or actions were made during closed session.

F. Adjournment.

A motion was made by Directors Gustafson/Poulsen to adjourn the meeting at 10:30 A.M.; vote was unanimous.

Cox-yes

Poulsen-yes

Gustafson-yes

Sheehan-yes

Wilcox-yes

By, K. Obayashi-Bartsch