

**SQUAW VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING MINUTES #781  
October 29, 2013**

**A. Call to Order, Roll Call and Pledge of Allegiance.** President Dale Cox called the meeting to order at 8:30 A.M.

**Directors Present:** Dale Cox, President; Eric Poulsen, Vice President; Directors: Carl Gustafson; Brian Sheehan; and John Wilcox

**Staff Present:** Mike Geary, General Manager; Kathryn Obayashi-Bartsch, Board Secretary; Aleta Drake, Controller/Network Administrator; Jesse McGraw, Operations Manager; Peter Bansen, Fire Chief; and Thomas Archer, District Counsel

**Others Present:** Sally Brew, Emily Fralick, Ed Heneveld, Andrew Lange, Jason McGathey, Andrea Parisi, Tom Rinne, John Shanser and Peter Schweitzer

President Cox asked Jesse McGraw to lead the Pledge of Allegiance.

**B. Community Informational Items.**

- B-1 Friends of Squaw Creek – Ed Heneveld is coordinating with the District for an evening presentation of the Creek Aquifer Interaction Study on Tuesday, November 26<sup>th</sup>.
- B-2 Granite Peak Management – none
- B-3 Squaw Valley Municipal Advisory Committee (SVMAC) – Brian Sheehan said the next meeting is scheduled for Thursday, November 7<sup>th</sup> at 6 P.M. Ed Heneveld said the Design Review Committee will meet on the same day at 4 P.M.
- B-4 Squaw Valley Mutual Water Company (SVMWC) – none
- B-6 Squaw Valley Ski Holdings – none
- B-5 Squaw Valley Property Owners Association – Sally Brew said the group meets today and will discuss funding for the bike trail snow removal project.
- B-7 Tahoe Truckee Sanitation Agency – Dale Cox provided an update on the Sewer Digital Scanning project (Truckee River Interceptor) and State Route 89/Fanny Bridge project.
- B-8 Incorporate Squaw Valley – Peter Schweitzer provided an update on the group's activities which includes filing the application with LAFCO and paying the required application fee.

**C. Public Comment/Presentation. Track 03:3:00**

Carl Gustafson commented on the Truckee River Day and clean-up efforts.

**D. Financial Consent Agenda Items.**

Directors Sheehan/Poulsen met with staff on Monday, October 28<sup>th</sup> from approximately 4-5 P.M. to review items D-1 through D-12 as well as other finance related items on this agenda.

Directors Sheehan said he and Director Poulsen reviewed the finance related items with staff and all items appear to be in order.

Public Comment – none

A motion to approve the financial consent agenda was made by Directors Gustafson/Poulsen as submitted; vote was unanimous.

**E. Approve Minutes.**

E-1 Minutes for September 26, 2013.

A motion to approve the minutes for September 26, 2013 was made by Directors Wilcox/Sheehan: vote was unanimous with the exception of Director Poulsen who abstained.

## **F. Old & New Business.**

### **F-1 Village at Squaw Project Update.**

Director Poulsen left the room due to a conflict of interest but listened to the discussion through one-way audio feed.

The Board reviewed the information, discussed the project and accepted public comment.

#### Water/ Sewer/Fire/Emergency Medical Services (EMS)

Mr. Geary said because the developer has postponed the project due to revisions, there are few new developments with regard to water, sewer and fire/EMS. A limited amount of work continues on the Water Supply Assessment (WSA) as HydroMetrics is working with the developer's hydrologist on water demand and modeling.

Andrea Parisi said news about the revised project will be announced by the end of November or early December.

#### Public Comment

Ed Heneveld asked if the Capital / Space Needs Analyses discussed at last month's meeting is postponed. Mr. Geary said this work is postponed until SVRE agrees to reimburse the District for the work.

### **F-2 November and December 2013 Meeting Schedule.**

Director Poulsen returned to the meeting room.

The Board reviewed the item, accepted public comment and approved the meeting schedule for November and December 2013.

Ms. Obayashi-Bartsch provided a review if the item.

Public Comment – none

Director Sheehan supports the meeting schedule for November and December 2013 as recommended by staff and the Board concurred. The November meeting will be held at 8:30 a.m. on Tuesday, November 26<sup>th</sup> and the December meeting will be held at 8:30 a.m. on Tuesday, December 17<sup>th</sup>.

### **F-3 Biennial Truckee River Operation Agreement (TROA) Status Report. Track 07:028**

The Board reviewed the item and accepted public comment.

Mr. Geary provided a review of the item. He said TROA does not appear to deeply impact the District's operations with the exception of an increase in planning and permitting costs of completing a water supply project and additional reporting of District operations.

Director Poulsen asked if there is an allocation for irrigation since there is an allocation for snow making. Mr. Geary said he believes there is an allocation for irrigation.

Mr. Archer commented on the issue including the agricultural use of surface water.

Public Comment

John Shanser asked if Squaw Valley water treated at Tahoe Truckee Sanitation Agency's (TTSA) facility recharges the aquifer. Mr. Geary clarified that water treated at the Truckee facility would recharge the Martis Valley Aquifer and Truckee River Basin.

Ed Heneveld asked if delaying water flow is addressed. Mr. Geary said this is a diversion method and is addressed.

Director Poulsen asked staff to comment on the concepts of diversion and depletion. Mr. Geary said diverting the flow rate may be expressed as a rate or volume of water that is withheld from the Truckee River. Depletion is a consumptive use of the water and includes some or all of it not being returned to the Truckee River.

**F-4 Strategic Plan Progress Report. Track 09:2:29**

The Board reviewed the item, accepted public comment and accepted the report as presented.

Mr. Geary provided a review of the item and there were no questions from the Board.

Public Comment - none

**F-5 Shop Lease Renewal.**

The Board reviewed the item, accepted public comment and approved the lease renewal.

Mr. Geary provided a review of the item. The Inn Shop has leased four (4) garage bays, consisting of approximately 1,394 square feet, at the rear of the former District administrative office since February 2005. The current lease will expire on May 31, 2014 and Mr. Frank Sahlman, Managing Member of the Inn Shop requests a renewal of the lease.

Director Poulsen said the Finance Committee discussed how the terms of the lease were developed. He said staff researched storage space rates in Truckee which is appropriate since the space is not a finished office or commercial space. Staff reports that the lessee is a good tenant typically paying a full year of rent in advance.

Public Comment – none

Directors Wilcox/Sheehan made a motion to approve the lease agreement and authorize staff to execute the agreement. The motion passed; vote was unanimous.

**F-6 Bike Trail Snow Removal Equipment Lease for Winter Trail Access.**

The Board reviewed the item, accepted public comment and authorized staff to execute an equipment lease agreement with Snoquip, Inc. for \$26,000.

Mr. Geary provided a review of the item, which includes District staff performing the work and leasing the appropriate equipment. Staff will closely monitor the expenses and the project will be curtailed if necessary to avoid any fiscal shortfall. The project is funded this year but may require additional contributions from residential property owners through a property tax assessment in the future. Staff

plans to commission a professional survey of the community to measure the level of support for such an assessment.

Director Sheehan said funding is needed for this project and asked the community to think of ways to support this project. He believes the Placer County Parks Department has a responsibility to provide winter service in the area as is provided in other areas of the county.

Public Comment –

Sally Brew commented on the regional appeal of the trail and is unsure how property owners will respond to a tax assessment.

Andrew Lange said the Property Owners Association is supported by annual dues from approximately 200-250 people which are not enough for a significant contribution to the project. He said the Transient Occupancy Tax (TOT) funds are misallocated and these funds should be available for maintenance support.

John Shanser said a tax assessment will likely be unsuccessful and negatively received.

Ed Heneveld said the survey conducted in connection with the Intrawest development included a park services survey. He said a community survey and possible assessment is Placer County's responsibility.

Ed Heneveld asked if the resorts are contributing to the project beyond their membership in the Squaw Valley Business Association (SVBA). Mr. Geary said conversations are ongoing with the Squaw Valley Resort and the Resort at Squaw Creek for additional support.

Ed Heneveld asked about the District's liability performing this work with District staff including the insurance cost and the cost of purchasing the equipment rather than leasing. Mr. Geary explained the increase in insurance cost is minimal, the District has adequate liability insurance for this work and if the District purchases the equipment, the lease cost will be applied to the purchase.

Directors Wilcox/Sheehan made a motion to approve the lease agreement and authorize staff to execute the agreement. The motion passed; vote was unanimous.

#### **F-7 Redundant Water Supply / Preferred Alternative Evaluation. Track17:0:15**

The Board reviewed the item, accepted public comment and authorized staff to execute an agreement with Farr West Engineering for the Evaluation including a historical summary, assumptions summary, evaluation gap analysis and preferred alternative evaluation.

Mr. Geary provided a review of the item. The revised proposal includes three phases including seeking alternative water supplies from local sources in response to feedback from the Board. Phase 1 includes a literature search and summary identifying all studies and evaluations of a redundant water supply in Olympic Valley or nearer than Marts Valley, and a gap analysis. Phase 2 includes an evaluation of water supply sources identified by the gap analysis. Phase 3 may be modified based on the results of Phase 2 but will include a preferred alternative evaluation.

Mr. Geary said the California Department of Water Resources (DWR) grant will reimburse expenses to perform the evaluation up to \$225,000. The proposal from Farr West Engineering is estimated to cost the same. Internal expenses for staff to participate in the preparation of the evaluation and administer both the consultant and DWR grant contract were budgeted in the 2013-14 Capital Budget for \$50,000

and are expected to be much less. After discussion at the Finance Committee, this expense will be taken from operating expenses and a revised Capital Budget will be forthcoming.

The revised and expanded evaluation realigns the District's efforts to the approach envisioned in the District's Five Year Strategic Plan. Specifically the addition of Phases 1 and 2 of the new proposal satisfies the following tasks of the Work Plan:

Task 1.1.2 – Water Supply Feasibility Study

Task 1.5.0 – Olympic Valley Watershed Study

Mr. Gustafson does not support seeking water supplies outside of the District's service area, in particular from Martis Valley and believes this is an unreasonable proposal. He supports Phase 1 and Phase 2 of the proposal but not Phase 3. Mr. Geary said he believes it is a reasonable proposal because Squaw is included in the Martis Valley aquifer and there may be significant infrastructure benefits due to timing with other infrastructure projects.

Mr. Wilcox said the Water and Sewer Committee met and discussed this proposal at length. He expressed support for all phases of the revised scope because the District has a duty to identify and secure a redundant supply.

President Cox suggested that the Water Supply Assessment (WSA) should be completed before engaging in this work.

Mr. Archer said these are foundational studies which would be required for any redundant water supply project and redundant water supply is not tied to the proposed *Village at Squaw* Project.

#### Public Comment

John Shanser asked if a review of local sources includes the Alpine Meadows water supply. Mr. Geary said Alpine Meadows does not have excess water but may be included in the review.

Andrew Lange suggested that water from the Truckee River may be available, rather than conveying water from Martis Valley.

Ed Heneveld asked if there is a deadline for expenditure of the grant and if Squaw Valley Resort has been supportive providing water supply information. Mr. Geary said he does not believe there is an expenditure deadline and the resort is supportive in providing information.

Director Poulsen supports including Alpine Meadows in the assessment of local water supplies and if Phase 3 appears to be feasible, outreach and discussion with partners including in the county and utility companies is necessary. Mr. Geary said Phase 3 includes outreach to partners and stakeholders.

Directors Wilcox/Sheehan made a motion to authorize staff to execute an agreement with Farr West Engineering for a technical memorandum summarizing prior redundant water supply evaluations, including availability of water supply in Alpine Meadows, an assumptions summary, gap analysis of potential local water supply sources, and a preferred alternative evaluation for \$225,000. The motion passed; Directors Cox, Poulsen, Sheehan and Wilcox voting yes and Director Gustafson voting no.

John Shanser announced the November Municipal Advisory Council meeting is cancelled.

Break 10:33-10:38 A.M.

## **G. Status Reports.**

### **G-1 Fire Department Operations/Capital Projects Report.**

Chief Bansen provided a review of the reports and Department activities including training, public education, fire prevention and equipment updates. There were 33 calls for service from September 16<sup>th</sup> to October 21<sup>st</sup> and 21 of the calls were for mutual aid. He reported on two carbon monoxide deaths in a Truckee residence and commended the Board for the District's regulation ensuring installation of CO detectors several years ago.

Public Comment – none

### **G-2 Water & Sewer Operations/Capital Projects Report. Track 28:032**

Mr. McGraw provided a review of the report. He discussed the installation of a bypass pumping system under Hwy. 89 in order to televise the Truckee River Siphon. The initial assessment shows moderate to severe corrosion with the mortar lining having sloughed off in multiple areas. Staff recommends installation of a bypass pipe under the bridge at Hwy.89 within the next five years and purchase of additional equipment for emergency bypass capabilities. This project is proposed for the 2014-15 budget.

Director Poulsen asked about the water leakage near Granite Chief Road. Mr. McGraw said a new meter was installed and will be read this week.

Public Comment –

Andrew Lange said the creek near his home has more water flowing in it than ever before and may be indicative of a leak in the area.

### **G-3 Office Operations Report.**

Ms. Obayashi-Bartsch provided an update to the Construction Plan Service item. The childcare facility (Mountain Kids) completed its application and paid the connection fees on October 25th.

Public Comment – none

### **G-4 Manager's Comments.**

Mr. Geary provided a review of the report.

Public Comment – none

### **G-5 Legal Report (verbal).**

Mr. Archer had no comments.

Public Comment – none

### **G-6 Director's Comments.**

Director Sheehan reported on a CSDA Gold Chapter meeting and a LAFCO meeting he attended.

Director Poulsen said he met with District's auditor and discussed how finances are reviewed by the Board. He commented on the importance of all Directors reviewing the check register and financial consent items and bringing forth any questions or concerns.

Director Poulsen commended Sally Brew and the Property Owners Association for their support of the bike trail winter access project. He commented on the importance of bringing the topic of Placer County Park's winter maintenance responsibility into the discussion as they maintain parks in other parts of the county throughout the year.

Director Wilcox said there was a Squaw Valley Design Review Committee meeting in which two projects were reviewed including the Mountain Kids day care facility. The day care facility was denied by the Committee but approved by the Planning Department. The two committee members issued a complaint and there will likely be more discussion of the matter. The Squaw Valley Design Review Committee will meet on Thursday, November 7<sup>th</sup> at 4 P.M. and is open to the public.

President Cox commented on the dumpster use and abuse at the 1810 Squaw Valley Road facility and requests this be an item on the November meeting agenda and the subject of a Garbage Committee meeting.

**H. Adjournment.**

A motion was made by Directors Wilcox/Gustafson to adjourn the meeting at 11:25 A.M.; vote was unanimous.

K. Obayashi-Bartsch

APPROVED