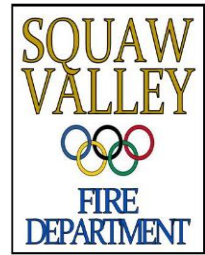




SQUAW VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION/OFFICE REPORT

DATE: November 17, 2015
TO: District Board Members
FROM: Kathryn Obayashi-Bartsch, Secretary to the Board
SUBJECT: Monthly Report

1. Winter Newsletter Topics
Staff is preparing and seeking topic suggestions for the upcoming summer newsletter. If any Board members have newsletter suggestions, please contact Cindy Herbert.
2. Ethics Training (AB1234) & Anti-Harassment Training (AB1825)
All Board members and Management staff are required to take ethics training and anti-harassment training every two years. Each training session is two hours. California Special Districts Association is offering on-demand webinar Ethics training and the Anti-harassment training is available through Target Solution's on-line module. Board members should contact Kathy Obayashi-Bartsch or Cindy Herbert to enroll in the training sessions, which must be completed by March, 2016.
3. Fair Political Practices Commission Form 470
All Board members are required to file the Fair Political Practices Commission Form 470. This is the campaign statement that is completed twice each year. Forms and instructions will be sent to you in December, 2015 and must be returned to the District by late January, 2016.
4. Form 700 Statement of Economic Interests
All Board members and certain staff are required to complete an annual Statement of Economic Interests for filing with Placer County/State of California Fair Political Practices Commission. The 2016 form should be released in late December, 2015. The form and detailed instructions will be sent to you in January, 2016. The forms must be returned to the District by mid-March 2016.

DATE PREPARED: November 5, 2015